

Airport Commission

CITY OF SANTA BARBARA

Airport Staff

Bruce Miller, Chair

AIRPORT COMMISSION

John Clark
Chris Colbert
William Gilbert
Patricia Griffin
Kirk A. Martin, Vice-Chair
Scott Tracy

January 19, 2011

AGENDA



Karen Ramsdell
Airport Director
Hazel Johns
Assistant Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

Santa Barbara City Council Liaison
Councilmember Frank Hotchkiss

City of Goleta Liaison
Councilmember Roger Aceves

ORDER OF BUSINESS: The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, January 6 was cancelled.
3. That on Thursday, January 13, 2011 at 5:10 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, December 15, 2010.

5. SUBJECT: LEASE AGREEMENT – INNOVATIVE TECHNOLOGY, INC., DBA INOVATI

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Innovative Technology, Inc., a Delaware Corporation, dba Inovati, for 2,248 square feet of office and R&D space in Building 312, and 1,846 square feet of paved yard, at 1501 Cecil Cook Place at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$3,041, exclusive of utilities.

6. SUBJECT: LEASE AGREEMENT – BARDEX CORPORATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Bardex Corporation, a California Corporation, for 5,040 square feet of land at 6105-D Francis Botello Road, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$756.

7. SUBJECT: LEASE AGREEMENT – SERVEXCEL CORPORATION, DBA SANTA BARBARA WINDOW CLEANING, WE DO WINDOWS

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Servexcel Corporation, Inc., a California Corporation, dba Santa Barbara Window Cleaning and We Do Windows, for 748 square feet of office and storage space in Building 311, Units A & B, at 1407 Norman Firestone Road, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$804, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – JOSEPH GILES, DBA QUICK RESPONSE TOWING

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Joseph Giles, a Sole Proprietor, dba Quick Response Towing, for 5,000 square feet of land, at 6105-C Francis Botello Road, at the Santa Barbara Airport, effective February 1, 2011 for a monthly rental of \$750, exclusive of utilities.

9. SUBJECT: CONSENT TO SUBLEASE BETWEEN STRATMAN AERO SERVICE, INC. AND ACCURATE AVIATION GROUP, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Stratman Aero Service, Inc., a California Corporation, and Accurate Aviation Group, Inc., a California Corporation, for operation of a aircraft maintenance service at the Santa Barbara Airport, effective January 20, 2011.

10. SUBJECT: LEASE AGREEMENT WITH AERO PACIFIC, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Aero Pacific, LLC, a California Limited Liability Company, for 513 square feet of Building 604, at 40 Gerald Cass Place, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$127, exclusive of utilities.

11. SUBJECT: DECEMBER 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

LIAISON REPORTS

COMMISSION MATTERS

12. SUBJECT: ELECTION OF OFFICERS AND SUB COMMITTEE ASSIGNMENTS

RECOMMENDATION: That Commission elect a Chair, Vice-Chair, and make sub committee assignments.

ADMINISTRATIVE REPORTS

13. SUBJECT: T-HANGAR LOTTERY APPLICANTS

RECOMMENDATION: That Airport Commission hold a lottery to determine the order in which Mr. Jim Yabsley , Mr. Barry Stillman, Mr. Russell Steiner, and Mr. Mark Wester will be added to the Airport T-Hangar Waiting List.

DIRECTOR'S REPORT

14. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Airline Terminal Public Arts Program
 5. Airline Terminal Grand Opening Events
- C. Capital Projects
 1. Airport Terminal Improvement Project
 2. Goleta Slough Tidal Circulation Demonstration Project/
ASP Wetland Mitigation Project
- D. Council Actions

ADJOURNMENT